



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



January 12, 2016

DIVISION MEMORANDUM

No. 025 s, 2016

SCHEDULES OF DIVISION EXECON

**TO: ALL EPS/COORDINATORS
ALL PSDS's/DISTRICT CARETAKERS
ALL HEADS OF PUBLIC ELEMENTARY AND SECONDARY SCHOOLS
SECTION HEADS AND ALL OTHERS CONCERNED**

1. For the information of all concerned, this Office is scheduling a Division EXECON on the following dates for specified participants at DepEd Ecotech Center.

January 25, 2016	- All Secondary School Heads
January 26, 2016	- Elementary School Heads South with the District Supervisors
January 27, 2016	- Elementary School Heads North with the District Supervisors

2. All Education Program Supervisors, Coordinators and Section Heads are expected to be present in all schedules. Please come in Corporate Attire. Meeting starts at exactly 8:00Am and ends at 5:00PM.

3. Travel expenses and a registration of Two Hundred Fifty (P250.00) Pesos that will be collected from each participant to defray meal and snacks expenses, are chargeable to Division/School MOOE subject to auditing rules and regulations.

4. School Heads and District Supervisors are reminded to ensure that all classes are going on in respective schools except for classes/grades whose teacher is a Teacher In-Charge and a participant in the said EXECON.

5. For dissemination, guidance and strict compliance.


RHEA MARIA. ANGTUD, CESO VI
Schools Division Superintendent